

## Student visa sponsored student – postgraduate taught remote study request form

Please note that the University of Southampton is a Student Sponsor and must comply with the attendance regulations set by the UKVI.

**Sections 1& 2** – To be completed by student requesting remote study. Please complete both of these sections and, once your Supervisor has completed **Section 3**, submit this form to your Faculty School Office for processing.

**Section 1** – To be completed by student, details of absence.

<b>Student name</b>	
<b>Student ID</b>	
<b>Location of remote study</b>	
<b>Reason for remote study</b>	
<b>Date from</b>	
<b>Date to</b>	
<b>Address whilst conducting remote study</b>	

\*You must return to the University by the date agreed by the University. ***If you do not return by this date, your absence will become un-authorized and your Student sponsorship could be put at risk.***

**Section 2** – Student declaration

I certify that the information given in Section 1 is correct to the best of my knowledge:

<b>Signed</b>	
<b>Date</b>	

During your period of remote study you must maintain contact with the University at least once a week using the remote study link. If you are unsure of how to access this, please email [visa@soton.ac.uk](mailto:visa@soton.ac.uk).

**Section 3** – To be completed by the students’ supervisor.  
Please complete this section and return to the student for submission to their Faculty Office.

- I confirm all of the following points:
- This period of remote study is essential to the student’s course.
  - The work the student is doing must necessarily be done outside of the UK, and could not be completed on-site at the University of Southampton.
  - The amount of the time the student has requested is proportionate to the work they are undertaking.
  - This student will remain in regular contact with the university (i.e. supervisor or other appropriate member of staff) throughout this period of remote study.

<b>Name of Tutor (please print)</b>	
<b>Comment</b>	
<b>Signed</b>	
<b>Date</b>	

**Section 4** – To be completed by the students’ Faculty Office. Please complete this section and forward the form to [visa@soton.ac.uk](mailto:visa@soton.ac.uk)

<b>Name (please print)</b>	
<b>Signed</b>	
<b>Date</b>	