

CONNECTING YOU TO STUDENT LIFE

GET STARTED WITH UNIVERSITY IT

Welcome to IT at Southampton.
Here at the University, we offer a
wide range of IT services & support.
We have a quick list to get you up
and running:

GETTING HELP

1

If you need IT support, ServiceLine offers a range of options to suit your needs.

Phone: 023 8059 5656 or x25656

Email: ServiceLine@Soton.ac.uk

IT Help Desk: Hartley Library, 09:00-17:00

Self Service: Log an issue online,
www.southampton.ac.uk/isolutions/getting-help

Website:

www.southampton.ac.uk/isolutions/students



CREATE & MANAGE YOUR ACCOUNT

2

If you are on a university computer:

→ Log in using 'subscribe' as the username & password

→ Follow the screen prompts

If you are on your own device, go to:

www.subscribe.soton.ac.uk

→ Select the option you want (create, manage or reset a password)

→ Follow the screen prompts



SUSSED

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SUSSED is the university's web portal. You can use it to access:

→ Your student email account

→ Blackboard, past papers & timetables

→ Your faculty webpages

→ University news & services



<https://sused.soton.ac.uk/>

EMAIL & OFFICE 365

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Office 365 allows you to access your email, contacts, calendars & documents from virtually any device, anywhere you have an internet connection.

www.outlook.soton.ac.uk

As a student, you are able to download & use Office 365 for free:

www.go.soton.ac.uk/office365



WI-FI

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There are eduroam hot spots across campus and in the halls of residence.

Log in once & connect automatically to any eduroam point worldwide using:

→ username@soton.ac.uk

→ your university password



We also offer guest Wi-Fi for visitors.

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IT IN HALLS

You can connect to the internet from your rooms in halls using an Ethernet cable or for Wi-Fi (see section 5 on eduroam).



Please Note: Due to the authentication requirements of the eduroam connection, you may not be able to connect your printer, smart TV, or voice activated speaker/digital assistant. Please see the following for more information:

<http://go.soton.ac.uk/8x7>

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BLACKBOARD

Blackboard is a tool used by many lecturers to share course content with you, including lecture slides, examples & reading lists.

<https://blackboard.soton.ac.uk>



Your module information and courses are managed by your faculty office, if something is missing or you need advice please speak to them or your course tutor in the first instance.

8

COMPUTERS ON CAMPUS

You have access to approximately 2000 computers within rooms across all campuses and in most halls of residence.



Log in and use these machines using your university username and password.

9

SOUTHAMPTON VIRTUAL ENVIRONMENT

Southampton Virtual Environment (SVE) gives you access to a University Windows desktop from any device in any location.



SVE gives you online access to:

- Your files
- Software Applications
- Library journals
- Printing services

www.sve.soton.ac.uk

SOFTWARE

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The university offers a huge range of programs and software that is available to you for free while you are studying.



<http://go.soton.ac.uk/8ug>

Download programs from:

www.software.soton.ac.uk

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PRINT, COPY, SCAN

The university uses large multi-functional devices that print, copy & scan documents that are sent to your email address.



You can print to any university printer and have 24 hours to release and collect.

<http://go.soton.ac.uk/5k4>



Follow us to keep up-to-date on IT news & tips

www.southampton.ac.uk/isolutions

