Examination Room Plans

Updated: February 2020
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<td>40/Garden Court C</td>
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<td>65/1133 (Avenue L/T A)</td>
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<tr>
<td>100/8013 (Z)</td>
<td>55</td>
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</tbody>
</table>
Glen Eyre Main Hall - Max capacity 117

Level – Ground Floor
Toilets – Along corridor by Halls Office
Telephone – Radio
Lighting – On left hand wall by stage
Ventilation – Windows
Layout – Flat
Seating – Temporary desks & chairs (delivered by porters)
Invigilation – 3 members of staff
### Building 2/1039 - Max capacity 55

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Lower Ground Floor</td>
<td></td>
</tr>
<tr>
<td>Toilets</td>
<td>Out of room turn left, then left again, follow down the corridor and it is on the right hand side.</td>
</tr>
<tr>
<td>Telephone</td>
<td>Radio</td>
</tr>
<tr>
<td>Lighting</td>
<td>Auto (switch panel on wall at back of room)</td>
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<tr>
<td>Ventilation</td>
<td>Automatic</td>
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<tr>
<td>Layout</td>
<td>Raked</td>
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<tr>
<td>Seating</td>
<td>Fixed benching</td>
</tr>
<tr>
<td>Invigilation</td>
<td>2 members of staff</td>
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</tbody>
</table>

### Diagram

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K 1 2 3 4 5
J 1 2 3 4 5
I 1 2 3 4 5
H 1 2 3 4 5
G 1 2 3 4 5
F 1 2 3 4 5
E 1 2 3 4 5
D 1 2 3 4 5
C 1 2 3 4 5
B 1 2 3 4 5
A 1 2 3 4 5
```

Invigilators

FRONT

Back of Room
Building 2/1079 - Max capacity 30

Level – Lower Ground Floor
Toilets – Lower Ground floor, out of main Foyer and along corridor
Telephone – Radio
Lighting – Switch panel on wall
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation – 2 members of staff
Building 2/1083 - Max capacity 49

Level – Lower Ground Floor
Toilets – Lower Ground floor, out of main Foyer and along corridor
Telephone – Radio
Lighting – Switch panel on wall
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation – 2 members of staff
Building 2/1085 - Max capacity 48

Level – Lower Ground Floor
Toilets – Lower Ground floor, out of main Foyer and along corridor
Telephone – Radio
Lighting – Switch panel on wall
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation – 2 members of staff
Building 2/1089 - Max capacity 72

Level – Lower Ground Floor
Toilets – Lower Ground floor, out of main Foyer and along corridor
Telephone – Radio
Lighting – Switch panel on wall
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation – 2 members of staff
Building 2/2063 - Max capacity 22

Computer Room

Level – Level 2
Toilets – On floors 1 and 3 (follow signs)
Telephone – Radio
Lighting – Automatic (switches on the wall by the entrance)
Ventilation – Automatic
Layout – Flat
Seating – Fixed benching
Invigilation – 2 members of staff
Building 2A/Foyer

Building 2A/Foyer - Max capacity 42

Level – Ground floor
Toilets – In building 6 Nuffield Theatre
Telephone – Radio
Lighting – Automatic
Ventilation – Doors
Layout - Flat
Seating - Temporary desks & chairs (delivered by porters)
Invigilation - 2 members of staff
Building 2A/2065 - Max capacity 87

Level – Lower Ground floor,
Toilets – In building 6 (Nuffield Theatre)
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Temporary (delivered by porters) & Fixed Benching
Invigilation– 2 members of staff
Building 2A/2077 - Max capacity 75

Level – Lower Ground floor,
Toilets – In building 6 (Nuffield Theatre)
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Temporary (delivered by porters) & Fixed Benching
Invigilation - 2 members of staff
Building 4/3045 (Z) - Max capacity 11

Level – 3
Toilets – Level 2
Telephone – Radio only
Lighting – Switch on wall
Ventilation – Windows/Air conditioning
Layout - Flat
Seating - Fixed desks and chairs
Invigilation - 2 members of staff
Building 5/2011 - Max capacity 25

Level – Ground floor, go past reception – through sliding doors. Room 1007 is halfway down on the right hand side
Toilets – Along the corridor
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows/possible air conditioning
Layout - Raked
Seating - Fixed benching
Invigilation - 1 member of staff (Plus 1 floating invigilator across all 3 rooms)
Building 5/2015 - Max capacity 40

Level – Ground Floor
Toilets – Ground Floor
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows
Layout – Raked
Seating – Fixed benching
Invigilation – 1 member of staff (Plus 1 floating invigilator across all 3 rooms)
Building 5/2017

Back of Room

<table>
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</table>

Invigilators

FRONT

Building 5/2017 - Max capacity 39

Level – Ground Floor
Toilets – Ground Floor
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows
Layout - Raked
Seating - Fixed benching
Invigilation - 1 member of staff (Plus 1 floating invigilator across all 3 rooms)
Building 7/3009 - Max capacity 110

Level – 3  
Toilets – Level 3, 4 & 5  
Telephone – Radio  
Lighting – 3 sets on the wall to operate the front of the room, main lights are operated from a touch panel on the lectern  
Ventilation – Automatic  
Layout – Raked  
Seating – Fixed benching  
Invigilation – 3 members of staff
### Building 18/Jubilee Sports Hall

**Max capacity:** 524

**Level:** Ground floor  
**Toilets:** Along the corridor  
**Telephone:** Radio only  
**Lighting:** On wall  
**Ventilation:** Automatic  
**Layout:** Flat  
**Seating:** Temporary desks & chairs (delivered by porters)  
**Invigilation:** 11 members of staff (Including TL)
Building 25/1007

Computer Room
Level – Ground Floor
Toilets – Female toilets along corridor, gents in same location but one floor above
Telephone – Radio
Lighting – Switch on wall, press and hold to brighten
Ventilation – Windows/Air conditioning
Layout – Flat
Seating – Fixed benching
Invigilation – 2 members of staff
Building 25/1009 - Max capacity 80

Computer Room

Level – Ground Floor
Toilets – Female toilets along corridor, gents in same location but one floor above
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows/Air conditioning
Layout - Flat
Seating - Fixed benching
Invigilation - 3 members of staff
Building 25/1011 (Z) - Max capacity 22

Computer Room

Level – Ground Floor
Toilets – Female toilets along corridor, gents in same location but one floor above
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows/Air conditioning
Layout - Flat
Seating - Fixed benching
Invigilation - 2 members of staff
Building 25/1017 (Z) - Max capacity 9

Computer Room

Level – Ground Floor
Toilets – Female toilets along corridor, gents in same location but one floor above
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows/Air conditioning
Layout - Flat
Seating - Fixed benching
Invigilation - 2 members of staff
Building 28/1017 (Z) - Max capacity 16

Level – Ground
Toilets – Are next to 2017
Telephone – In Room
Lighting – switches are on the wall next to the door
Ventilation – Windows
Layout – Flat room
Seating – Fixed desks and chairs
Invigilation – 2 members of staff
Building 28/1019 (Z) - Max capacity 16

Level – Ground
Toilets – Are next to 2017, go out of the building and into the next entrance next to 2017
Telephone – In Room
Lighting – switches are on the door next to the door
Ventilation – Windows
Layout – Flat room
Seating – Fixed desks and chairs
Invigilation - 2 members of staff
Building 28/1021 (Z) - Max capacity 16

Level – Ground
Toilets – Are next to 1017, go out of the building and into the next entrance next to 2017
Telephone – In Room
Lighting – switches are on the wall next to the door
Ventilation – Windows
Layout – Flat room
Seating – Fixed desks and chairs
Invigilation – 2 members of staff
Building 32/1015 - Max capacity 223

Level – Ground, go past reception through sliding doors, turn right
Toilets – Along the corridor
Telephone – Radio
Lighting – Control panel by workstation on right hand wall, put on number 1
Ventilation – Windows
Layout - Raked
Seating - Fixed/temporary desks & chairs (delivered by porters)
Invigilation - 6 members of staff (Including TL)
Building 35/1001 - Max capacity 66

Level – Both lecture theatres connect at same level at the front – using these doors follow corridor, turn left, kitchen (Rm 1048) on left

Toilets – Opposite MICS reception, go through doors, toilets are along the corridor on the left hand-side

Telephone – Radio only

Lighting – Control panel on wall

Ventilation – windows

Layout - Raked

Seating - Fixed benching

Invigilation - 2 members of staff
Building 35/1005 - Max capacity 50

Level – Both lecture theatres connect at same level at the front – using these doors follow corridor, turn left, kitchen (Rm 1048) on left
Toilets – Opposite MICS reception, go through doors, toilets are along the corridor on the left hand-side
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows
Layout - Raked
Seating - Fixed benching
Invigilation - 2 members of staff
Building 36/2065 (Z) - Max capacity 29

Level – Ground Floor, at the end of the corridor on the left handsdie
Toilets – Ground floor, on the left and right along the corridor
Telephone – Radio
Lighting – Switch on the wall
Ventilation – Automatic
Layout - Flat
Seating – Fixed desks/chairs
Invigilation – 2 members of staff
Building 40/Garden Court Room A & B

Building 40/Garden Court Room A - Max capacity 160
Building 40/Garden Court Room B - Max capacity 24

Level – Ground floor
Toilets – Turn right outside the room go along the corridor until you find the stairs, the toilets are on the right
Telephone – Radio only
Lighting – Switch on wall
Ventilation – Windows
Layout - Flat
Seating - Temporary desks & chairs (delivered by porters)
Invigilation – Rm A – 3 members of staff (Including T/L)
Rm B/C – 4 members of staff (3 if not using Rm B)
Building 40/Garden Court Room C

Max capacity 108

- Level – Ground floor
- Toilets – Turn right outside the room go along the corridor until you find the stairs, the toilets are on the right
- Telephone – Radio only
- Lighting – Switch on wall
- Ventilation – Windows
- Layout – Flat
- Seating - Temporary desks & chairs (delivered by porters)
- Invigilation - Rm B/C - 4 members of staff (3 if not using Rm B)
Building 42/Students Union Sports Hall

Max capacity 208

Level – 1
Toilets – Level 1 along corridor
Telephone – Radio only
Lighting – Switch on wall
Ventilation – Automatic
Layout – Flat
Seating - Temporary desks & chairs (delivered by porters)
Invigilation - 6 members of staff (Including TL)
Building 44/1061 - Max capacity 91

Computer Room

Level – Ground Floor
Toilets – Exit the rear of the room, along the corridor
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout – Flat
Seating – Fixed desks & chairs
Invigilation – 3 members of staff
Building 46/2003 - Max capacity 62

Level – Ground floor
Toilets – Ground floor
Telephone – Radio only
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation - 2 members of staff
Building 46/2005 - Max capacity 53

Level – Ground floor
Toilets – Ground floor
Telephone – Radio only
Lighting – Automatic (switch panel on projection desk if there are any problems)
Ventilation – Automatic
Layout – Raked
Seating – Fixed benching
Invigilation – 2 members of staff
Building 46/3001

Back of Room

Invigilators

FRONT

Building 46/3001 - Max capacity 168

Level – First floor
Toilets – Ground floor
Telephone – Radio only
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation - 3 members of staff (Plus 1 floating invigilator across 3 rooms but based in 3001)
Building 54/5027 - Max capacity 55

Level – 5, come out of lift and go upstairs, 1st left
Toilets – Level 3
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows
Layout - Flat
Seating - Fixed benching
Invigilation - 2 members of staff
Building 54/5027 - Max capacity 55

Level – 5, come out of lift and go upstairs, 1st left
Toilets – Level 3
Telephone – Radio
Lighting – Switch on wall
Ventilation – Windows
Layout - Flat
Seating - Fixed benching
Invigilation - 2 members of staff
Building 58/1043 (Z) - Max capacity 38

Computer Room
Level – Ground floor
Toilets – Along the corridor
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows/possible air conditioning
Layout - Flat
Seating - Fixed desks and chairs
Invigilation - 2 members of staff
Building 58/1045 Max capacity - 31

Computer Room
Level – Ground floor
Toilets – Along the corridor
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows/possible air conditioning
Layout - Flat
Seating - Fixed desks and chairs
Invigilation - 2 members of staff
Building 58/1047 Max capacity - 21

Computer Room
Level – Ground floor
Toilets – Along the corridor
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows/possible air conditioning
Layout - Flat
Seating - Fixed desks and chairs
Invigilation - 2 members of staff
Building 58/1049

Building 58/1049 - Max capacity - 25

Computer Room
Level – Ground floor
Toilets – Along the corridor
Telephone – Radio only
Lighting – Control panel on wall
Ventilation – windows/possible air conditioning
Layout - Flat
Seating - Fixed desks and chairs
Invigilation - 2 members of staff
Building 65/1133 (Avenue L/T A) - Max capacity 105

Level – Level 1
Toilets – At the top and bottom of both sets of stairs near the front entrance
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout – Raked
Seating – Fixed benching
Invigilation – 2 members of staff
Building 65/1175 Avenue (L/T C) - Max capacity 49

Level – Level 1
Toilets – At the top and bottom of both sets of stairs near the front entrance
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation– 2 members of staff
Building 65/1201 (Avenue L/T B) –
Max capacity 72

Level – Level 1
Toilets – At the top and bottom of both sets of stairs near the front entrance
Telephone – Radio
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Fixed
Invigilation– 2 members of staff
Building 67/1037 - Max capacity 132

Level – Ground floor
Toilets – To the left of the main room through the doors
Telephone – Radio only
Lighting – Automatic
Ventilation – Automatic
Layout - Raked
Seating - Fixed benching
Invigilation - 3 members of staff
Building 100/1001 - Max capacity - 104

Level – Ground Floor (Level 2)
Toilets – Level 2 - Exit at the rear of LT, turn left, at the end of the corridor
Level 1 - Exit at the bottom of the LT, turn right, upstairs, on the right
Telephone – Radio only
Lighting – Automatic (Low, Med & High setting on PC screen)
Ventilation – Centrally controlled
Layout - Raked
Seating - Fixed benching
Invigilation - 3 members of staff
Building 100, Room 3023 (Z)

Building 100/Room 3023

Max capacity 80

Level – Level 3
Toilets – Exit LT, turn left and left again (by staircase)
Telephone – Radio only
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout – Flat
Seating - Temporary desks & chairs (delivered by porters)
Invigilation - 4 members of staff (including floating invigilator)
Building 100, Room 4013

Max capacity 80

Level – Level 4
Toilets – Exit LT, turn left and left again (by staircase)
Telephone – Radio only
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Seating - Temporary desks & chairs (delivered by porters)
Invigilation - 3 members of staff
Building 100/7007 (Z) - Max capacity 10

Level – Level 7
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff
Building 100/7011 (Z)

Building 100/7007 (Z) - Max capacity 15

Level – Level 7
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff
Building 100/7013 (Z) - Max capacity 15

Level – Level 7
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff
Building 100/8009 (Z)

Level – Level 8
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff
Building 100/8011 (Z) - Max capacity 15

Level – Level 8
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff
Building 100/8013 (Z) - Max capacity 15

Level – Level 8
Toilets – Exit room, turn right to corridor by lifts, at the end of the corridor turn left
Telephone – Radio
Lighting – Switch on wall (by door), rocker switch, press up for on and down for off
Ventilation – Centrally controlled
Layout - Flat
Invigilation - 2 members of staff