

Notice and Take Down Policy

The University of Southampton uses all reasonable efforts to ensure that nothing on its **iTunes U** site infringes the law. However, if the University receives a complaint that material reproduced on its iTunes U site is an infringement of copyright, or is notified of a potential breach of copyright, it will remove or block access to that item as quickly as possible pending investigation and resolution of the complaint.

PROCEDURE FOR TAKE DOWN REQUEST

If you believe that material which you own has been reproduced on the University's iTunes U site without your consent, please email a TAKE DOWN request to **emarket@soton.ac.uk**

Your request must include:

- The Title and URL of the material to be removed;
- A description of the copyrighted material and nature of the alleged infringement;
- Your contact information.

The University will acknowledge your request by email.