

# Our Events Booking Policy

- Ensure you are aware of the date, time and location of the event.
- Ensure that you have unbooked your place if you can no longer attend. Failure to attend two or more events, without unbooking your place, may result in being blocked from viewing or attending future events.
- Ensure that you arrive in good time for the start of an event. Late arrivals are disruptive and you may be refused entry to the session.
- Ensure you have completed any pre-arrival instructions, such as “please upload your CV.”
- For further information relating to booking events via MyCareer, please see our [MyCareer User Guide](#).