

Certificate of Acceptance for Studies (CAS) Questionnaire 2021

Please complete this form and return to the relevant address listed on the final page.

If you are a pre-sessional student who has finished your course and you require a CAS Number to apply for a visa, only complete this form if you have not submitted one previously. If you have submitted a form previously, a new CAS will automatically be raised for you.

Personal details

University of Southampton ID Number:

UCAS Number
(Undergraduate students only)

Surname/Family Name:

First/Given Name:

Nationality:

Passport Number:

Passport Nation of Issue:

If you have been awarded a University of Southampton Scholarship please provide details.

Agent/representative details (if appropriate)

Your University of Southampton Course *(please provide details of the course you have applied for.*

Name of course(s)

Course start date

Course end date

Have you made any payments towards your tuition fees? Yes Please specify below
No

Tuition fees paid: £ Accommodation fees paid: £

Do you require a visa to study in the UK?

Yes

No Please specify reason below.

If you do not require a visa to study in the UK, please specify why:

You have Indefinite Leave to Remain:

You will be on a Dependant Visa

Other (please specify):

Please note if you require a visa to study in the UK you must obtain the visa prior to the start of the course. You must obtain a visa specifically for the course you are commencing at this University. You will not be allowed to enrol on your planned course of study with a visa that was issued for previous study in the UK even if that visa expires after your new course at this University commences. If you are a visiting or exchange student who will be studying for 6 months or less, the University will not normally sponsor you for a Student visa. Please visit our visa guidance webpages <https://www.southampton.ac.uk/studentservices/visa-and-immigration/outside-the-uk/short-term-study.page> for advice and guidance on other visa types.

Previous visits to the UK

Have you ever studied in the UK before (including English language study)?

Yes Complete the table below.

No

If you have studied in the UK, please please list the details of all study undertaken (whether completed or not) in the table below including:

Secondary (e.g. A level/GCSE)

Undergraduate (e.g. Bachelors)

Postgraduate (e.g. Masters/PhD/PGDip)

English language study (e.g. pre-sessional English courses, intensive short courses, summer courses/schools.)

RQF, CEFR Level – Further Guidance:

If you are unsure as to your previous course(s) RQF, CEFR level, the institution which you completed/attended your previous course(s) will be able to provide you with this information. For further information on the qualifications framework, please also see <http://ofqual.gov.uk/help-and-advice/comparing-qualifications/>

As a general guide:

- GCE A level = RQF Level 3
- Undergraduate Bachelors degrees = RQF Level 6
- Undergraduate Integrated Masters degrees (4 years) = RQF Level 7
- Postgraduate Taught Masters degrees (typically 1 year) = RQF Level 7
- Postgraduate Research degrees (e.g. MPhil, PhD) = RQF Level 8
- Summer courses: These can range in level, if you do not know the level of your Summer course please contact the previous UK institution to confirm this. If you believe that the course does not have a level we will require the previous UK institution to confirm this to us in writing.
- English language courses: typically = CEFR B2 or CEFR C1 (**your previous institution will be able to confirm this.**)

Dates of Study		Name of course (e.g. BA Accounting)	RQF or CEFR Level of course Please do NOT leave this field blank or state N/A, Beginner, Intermediate or Advanced. A CEFR/RQF level which includes a number MUST be specified (even for short or summer courses.) Please see further guidance below for RQF Equivalencies)	Name of UK University or Institution.
From	To			

If you have undertaken a qualification, which has been awarded by a UK institution but was taught outside the UK please provide details below:

If you have previously studied in the UK, please state if you successfully passed your previous course. If you were granted an exit award or you did not successfully pass your previous course, please provide further details below:

Yes No

If you have studied in the UK previously, please state what Visa Type you were issued to complete your programme of study e.g. Tier 4

Failure to disclose information relating to previous UK study may result in the withdrawal of sponsorship for your visa and termination of your place on the course.

Have you ever been refused a visa for the UK?

Yes No

If you have answered yes to the above question, please provide further details, including the date of the refusal, the type of visa e.g. Tier 4 and the reason for the refusal.

Declaration Section

Have you ever been convicted of a criminal offence? Yes No

If you have answered yes, please give details of any criminal convictions you have. This includes spent and unspent convictions. You should include driving offences. You should not include parking tickets

Conviction	Sentence	Country	Date of conviction	Is the conviction spent or unspent?

I confirm that the information that I have provided is correct. If you have included the details of an agent/representative then by signing this form you agree to the University corresponding with them.

Signature: _____

Date: _____

Checklist

- 1) I have signed my CAS Questionnaire.
- 2) I have answered the Criminal Conviction Declaration section.
- 3) If you have undertaken previous UK study, you have listed the level(s) of your previous study in the correct format as outlined in this document. If your course has no level you have included written confirmation of this from the previous UK institution.

Please ensure you provide a **scanned** copy of the following document(s) with your completed CAS Questionnaire (please **do not** post original documents to us.)

- 4) **Photo-page of your passport**
- 5) **Your latest Offer Letter (for Visiting/Exchange, Postgraduate Taught or Postgraduate Research students only.**
- 6) If you have been awarded a University of Southampton scholarship, please provide a scanned copy of any documentation you have in relation to this

Returning your completed form: Please do not return your completed CAS Questionnaire to your Faculty Admissions Team.

Before submitting your completed CAS Questionnaire, please check your form carefully to ensure all sections have been completed. Please ensure all questions marked in red have been answered. Questionnaires containing missing information cannot be processed, causing delays in the CAS issuance process.

If you are applying for a Pre-session, Bachelors, Undergraduate Visiting (credit), Masters or Postgraduate Taught Visiting (credit) course, please return your CAS Questionnaire to **cas.application@southampton.ac.uk**

Above students should send enquiries as to their CAS or to request updates to **casteam@soton.ac.uk**

If you are applying for a MPhil/PhD/iPhD, Postgraduate Research Visiting (credit) course or are a student joining us from Dalian Campus please return your CAS Questionnaire to **saavisa@soton.ac.uk**

Above students should send enquiries as to their CAS or to request updates to **saavisa@soton.ac.uk**