

MS 1 UNIVERSITY ARCHIVES

[formerly LF 780 UNI]

1 Hartley Institution, 1862-1902

Papers of Henry Robinson Hartley

1/2/3	Counterpart lease for forty years between Queen's College, Oxford, and Henry Robinson Hartley, of the Iron Door, English Street, Southampton	31 Dec 1828
1/2/6/1	Manuscript copy of Friedrich Mibes `Himmliches Jerusalem'	n.d.
1/2/6/2	Cardinal Enrico Noris <i>Annus et Epochae Syromacedonum</i> (Leipzig): signed by Hartley, 5 Oct 1796	1696
1/2/6/3	Three slips of papers with manuscript notes by Hartley, on in pencil, relating to Noris' book [Found in the copy of Noris]	1813, 1817

Hartley Institution

1/3	Notes on the Hartley bequest by Edward Palk and Joseph Stebbings: including suggestions for the extension of classes, balance sheets, lists of receipts and expenditure of the Hartley Institution in Chancery, lists of lands for the Hartley Institution, rough proof of a report of a special meeting of the Southampton Town Council relating to the Hartley Institution; newspaper cuttings	c.1859-72
1/9	Copy letter book	Dec 1894 - Dec 1898
1/11	List of members	1872-5
1/12	Volume: `Applications for artisan tickets' containing names, addresses and occupations of those applying for subscribers tickets for the Hartley Institution	1873-84
1/13	Minutes of the Library and Museum Committee with minutes of the Picture Gallery Committee	1872-8
1/14	Two volumes of an alphabetical library catalogue	c.1862-1905
1/21/1	Hampshire Loan Exhibition: minutes of General Committee	Feb-Jun 1866
1/21/2	Hampshire Loan Exhibition: minutes of Managing Committee	Jun 1866-May 1867
1/21/3	Hampshire Loan Exhibition: minutes of Fine Art Committee	Apr-Jun 1866
1/21/4	Hampshire Loan Exhibition: register of Pictures of Fine Art	1866

Committee

1/21/5	Hampshire Loan Exhibition: minutes of Musical and Refreshment Committees	Apr-Jun 1866
1/21/6	Hampshire Loan Exhibition: register of industrial and other products	1866
1/21/7	Hampshire Loan Exhibition: register of applications from artisans for space in the industrial departments	1866
1/31/1	Pamphlet: <i>Bequest to the Corporation of Southampton by Henry Robinson Hartley esq., deceased: copy of communications to the corporation</i> (Southampton)	1858
1/31/2	Three copies of a pamphlet: Revd Edmund Kell <i>Mr Hartley's intentions respecting the application of his munificent bequest</i> (second edition)	1858
1/31/3	Pamphlet: <i>A catalogue of the books contained in the library of the Hartley Institution, Southampton, analytically arranged</i> (Southampton) (Southampton)	1865
1/31/4	Two copies of a pamphlet: <i>In the matter of the Hartley Institution in the town of Southampton: orders by the Board of Board of Charity Commissioners, 1873-8</i>	1879
1/31/5	Printed report of the council of the Hartley Institution to the town council: <i>Design for the Hartley Institution competition</i>	1860
1/31/6	Two copies of the printed programme for the inaugural ceremony of the Hartley Institution	5 Oct 1862
1/31/7	Poster of the programme for the inaugural ceremony	15 Oct 1862
1/31/8	Printed list of toasts at the inaugural ceremony	1862
1/31/9	Prospectus for the Hartley Institution	1878
1/31/10	Carbon of a typescript list of records of the Hartley Council given to the University of Southampton by the authority of a minute of the special Sub-Committee relating to Southampton records	28 Apr 1953
1/31/12	Lecture ticket	n.d.
1/31/13	Bronze medal	n.d.
1/31/14	Prize medal	n.d.
1/31/15	Brass plaque from the oak chair 'Presented to the Hartley Institution for the council room by H.J.Buchan, JP, Mayor [of Southampton], 1871-2'	c.1870s
1/31/16	Printing block of an illustration of the Hartley Institution's mechanical room	c.1885
1/31/18	Copies of extracts from minutes of the Hartley Institution council	19th century
1/31/19	Microfilm of the <i>Illustrated Times</i> report of the opening of the Hartley Institution	25 Oct 1862

1/31/20	Acknowledgement letter from Astor Library, New York, with manuscript annotations, let to the Hartley Institution in 1870 and used as the model for the Hartley Institution's form	1856
1/41/3/1	Southampton Medical Reading Club: registers of book issues	1830s-40s
1/41/6/1	Southampton School of Art: minutes of committee meetings	1855-67
1/41/6/2	Southampton School of Art: accounts book	1855-7
1/41/6/3	Southampton School of Art: list of books given to the club room	Jul 1855
1/41/6/4	Southampton School of Art: inventory of school fittings, property purchased, property present to the department	May 1868
1/51/11	Bequest by Sir William Cope, Baronet: list of relevant correspondence; lists of books and pamphlets and lists	1892-4

2 Hartley University College, 1902-14 & University College of Southampton, 1914-52

2/1 Central records

2/1/2	Joint Development Committee: minutes and papers	1948
2/1/3	Copy letter book	1907-11
2/1/4	Board of Education: copy letter book of letters, including Board of Education returns of the numbers of students sitting examinations in education, music, English, history, geography and mathematics	1907-15
2/1/5 [U/F]	Coat of arms on card	n.d.
2/1/6	Evening classes record book, recording details of organisation, lists of classes and teachers and students' examination results	1930-41
2/1/7	Grounds committee: minute book	1924-8
2/1/8/1	Volume of press cuttings	1928-9
2/1/8/2	Volume of press cuttings	1929
2/1/8/4	Volume of press cuttings	1930
2/1/8/5	Volume of press cuttings	1931-3
2/1/8/7	Volume of press cuttings	1935-6
2/1/8/8	Volume of press cuttings	1936-8
2/1/8/9	Volume of press cuttings	1938-9
2/1/9	University of Wessex: press cuttings of newspaper advertisements for Southampton appeal	1928-9
2/1/10	Joint Committee for Tutorial Classes: correspondence, syllabuses,	1923-35

accounts

2/2***Departments***

2/2/2	Botany—planning the department: correspondence, articles and plan	1923-9
2/2/3	Botany—laboratories: printed pamphlet <i>First visitation and opening of the George Moore Botanical Laboratories by...Duke of Connaught</i>	14 Jun 1928
2/2/12/1	Library: minute book of the Library committee	2 Feb 1915-1 Feb 1924
2/2/12/2	Library: minute book of the Library committee	20 May 1924-11 Jul 1932
2/2/13	Library: log book	1904-10
2/2/14	Library: accession register, including some cash accounts	1 Mar 1906-30 May 1912
2/2/15	Library: periodicals receipts register	1932
2/2/16	Library: students' register	1938/9-1946
2/2/17/1	Library: issue register	3 Mar 1903-20 Jun 1906
2/2/17/2	Library: issue register	21 Jun 1906-3 Sep 1909
2/2/18	Library: register of statistics of books borrowed by staff, students and external borrowers	9 Jan 1933-1 May 1943
2/2/21	Edward Turner Sims Library: specification and notes	
2/2/22	Edward Turner Sims Library: papers of library building committee	
2/2/23	Edward Turner Sims Library: papers relating to equipment and furniture	
2/2/24	Edward Turner Sims Library: papers relating to removal	
2/2/25	Edward Turner Sims Library: plans	
2/2/26	Edward Turner Sims Library: four photographs of interior	
2/2/27/1	Edward Turner Sims Library—opening: open day programme	
2/2/27/2	Edward Turner Sims Library—opening: opening programme	31 Oct 1935
2/2/27/3	Edward Turner Sims Library—opening: invitation, tickets, papers	
2/2/27/4	Edward Turner Sims Library—opening: Librarian's file relating to the opening	
2/2/28/1	Edward Turner Sims Library—reports and descriptions: <i>Hampshire advertiser</i>	2 Nov 1935

2/2/28/2	Edward Turner Sims Library—reports and descriptions: <i>Library Association record</i>	Nov 1935
2/2/28/3	Edward Turner Sims Library—reports and descriptions: University College, Southampton description	
2/2/28/4	Edward Turner Sims Library—reports and descriptions: <i>Architect and building news</i>	1 Nov 1935
2/2/29	Edward Turner Sims Library: roll call of names	
2/2/30	Edward Turner Sims Library: correspondence on the use of library rooms	1936-41
2/2/32	Edward Turner Sims Library: programme, correspondence, report relating to the visit by Miss M.I.Henderson, the Librarian, to university and college libraries in the United States of America	Jun-Aug 1949
2/2/33	Edward Turner Sims Library—reminiscences: reminiscences of the library in 1925-6 by Isabel Rendell	1978
2/3	<i>Halls of residence</i>	
2/3/3	Bevois Mount Hostel: lease for twenty one years of Bevois Mount House, Lodge Road, by Mrs Eleanor Barns	24 Aug 1900
2/2/8/1	South Stoneham House: first roll of members of the house	1921
2/2/8/2	South Stoneham House: typed transcript and notes	1936
2/4	<i>Societies</i>	
2/4/2	Hartley University College Union: certificates of receipt of grant from the Athletics Committee	Nov 1903-Jun 1905
2/4/3/1	Hartley College Teachers' Association: minute book	1901-6
2/4/5/1	Institution of Electrical Engineers, Southern Centre: Catalogue of books available in the lending library at the Electrical Engineering Department	1951
2/4/7	Southampton Fifth: newsletter chronicling the Fifth RAF short course	1943-6
2/4/9	Hartley University College Scientific Society: proceedings	24 Oct 1904-21 Oct 1912
2/4/11	Senior training corps: photograph album	1938-44
2/4/14	Teachers' Guild Library: catalogue	1907
2/4/21/1	Hartley University College Past Students' Association: minute book	1905-23
2/4/21/2	Hartley University College Past Students' Association: account book	1905-24
2/4/21/3	Hartley University College Past Students' Association:	1925/6-53/4

	subscriptions advance book	
2/4/21/4	Hartley University College Past Students' Association: reunion committee minutes	1914-31
2/4/21/5	Hartley University College Past Students' Association: Hartley College lapel badges	n.d.
2/5	<i>Chronological sequence</i>	
2/5/11	Block plan of the projected Hartley University College	1913
2/5/15	Glass negatives of the original Highfield site buildings under construction	1914
2/5/17	Photographs of the Hartley Institution, the opening of the Highfield building and halls of residence: (5) six members of staff by the fireplace in the billiard room at South Stoneham House; (25) a chemistry lecture; (26) Chemistry student using the main chemistry laboratory; (30) Chemistry students working in the hut devoted to the use of students taking the intermediate examination; (32) students using the main Botany laboratory; (33) a demonstration on the use of the microtome in a Department of Biology laboratory; (37) lecture on electricity for the Department of Physics and Electrical Engineering; (45) a history lecture; (48) Geography students on a field trip using a plane table; (49) seminar of students studying German; (50) class for students studying French for the London BA and MA; (90) staff using the omnibus room, which served as a staff common room, committee room and overflow library; (91) four male staff members chatting in the omnibus room; (92) four staff in the women's staff common room; (119) the warden of Highfield Hall sitting at her writing desk in her room; (121) student bedroom at Highfield Hall; (122) student bedroom at Highfield Hall; (135) the professor of Physics and Electrical Engineering engaged on optical research in a constant temperature cellar using apparatus provided with the help of a Royal Society grant; (147) class of students studying Latin; (198) student soldiers in military uniform forming a guard of honour for Lord Haldane of Cloan who officially opened the Highfield buildings, 1914; (202) crowd applauding the speech by Lord Haldane at the official opening of the Highfield buildings; (203) the architect presenting a golden key to Lord Haldane at the official opening of the Highfield buildings; Lord Haldane giving his speech at the official opening of the Highfield buildings; (209) Department of Chemistry library; (241) warden of Highfield Hall and her assistant sitting in the warden's room conferring, taken from the doorway of the room; (245) warden of Southam Stoneham Hall sitting at his desk in his room; (246) staff sitting in the staff room of South Stoneham House; (unnumbered) three photographs of Edward, Prince of Wales, later Edward VIII, visiting the University College and several interiors of buildings, including of the Hartley Institution geology museum and gallery	1919 onwards
2/5/20	Notice of thanks from the Army Council to University College for the use of the Highfield buildings as a military hospital 1914-May 1919	1920
2/5/24	Letter of thanks from Edward, Prince of Wales, to the Principal of University College, Southampton, after his visit to the college	27 Jun 1924

2/5/36	Typescript report of a conference on the provision for technical education held the University College, Southampton	17 Nov 1936
2/5/38	Notes for a series of lectures on 'The war' given at University College, Southampton: (1) 'Why we are at war' by the Principal of University College, Southampton; (2) 'The diplomatic prelude' by J.Hurstfield; (3) 'Geographical background' by Miss F.C.Miller; (4) 'The spirit of Nazi Germany' by Dr W.I.Lucas; (5) 'The Balkans' by Professor R.R.Betts; (6) 'The Baltic' by J.R.Armstrong; (7) 'Economic warfare' by Professor P.Ford; (8) 'Psychological backgrounds of the war' by G.G.Dudley; (10) 'Basis of a European peace' by J.H.Matthews	Apr-Jun 1940
2/5/42	<i>Looking back and looking forward</i> : report prepared by the Principal at the request of senate of University College, Southampton	Feb 1942
2/5/48	<i>Wessex news</i> containing the leader article 'Towards the university of Wessex' by Ren Hewish, President of the Union	20 Jan 1948
2/6	<i>Portraits of people associated with University College, Southampton</i>	
2/6/3	Group photograph of staff and students with typescript key to staff	May 1923
2/6/5	Group photograph of staff and students	May 1930

3 University of Southampton

The majority of papers of the Secretary and Registrar's Department and the Academic Registrar's Department formerly listed as section 3/451 and 3/476 respectively in the printed catalogue of the records of the University by G.Hampson (University of Southampton Library, Occasional Paper 7) have been removed from the Archives and Manuscripts.

<i>3/451</i>	<i>Secretary and Registrar's Department</i>	
3/451/3	Schedule of deeds and documents relating to university property	1898-1963
3/451/85	Centenary appeal committee and fund: correspondence	1958-69
3/451/87	Centenary celebrations: correspondence; papers	1960-3
3/451/289	Finance and general purposes committee: agenda and minutes	1962-7
3/451/309	Gifts to the university: correspondence	1958-69
3/451/333	Honorary degrees: correspondence	1958-68
3/451/377	Parkes Library: correspondence; papers	1964-9
3/451/413	Nuclear reactor: correspondence	1959-63
3/451/415	Nuffield Theatre committee: minutes and papers	1963-9
3/451/417	Nuffield Theatre: correspondence; papers	1962-9
3/451/419	Nyewoods, Professor Lyttel's estate: correspondence; papers	1958-69
3/451/433	Parliamentary committees and enquiries: papers	1968/9
3/451/435	Patents and royalties: correspondence	1966-9
3/451/445	Planning and development sub-committee: agenda and minutes	1963-6
3/451/447	Planning and development sub-committee: correspondence	1963-7
3/451/457	Radiation protection committee: correspondence and papers	1961-6
3/451/459	Radiation hazards committee: correspondence and papers	1966-9
3/451/499	School of navigation: correspondence and papers	1958-69
3/451/527	Edward Turner Sims Memorial Hall: correspondence and papers	1967/8
3/451/553	Students: alphabetical list	1961-7
3/451/569	Sun Insurance Office: accident register	1963-9
3/451/571	Sun Insurance Office, special risks: correspondence	1961-8
3/451/629	Vice Chancellor: correspondence	1958-69
3/451/659	Citations for honorary degrees	1953-89

3/476	<i>Academic Registrar's Department</i>	
3/476/2/1	Volume of details of matriculation students	1932-6
3/476/2/2	Record of mark of day entrance examinations	1916-23
3/476/2/3	Registration book of day students for University College Southampton	1912-24
3/476/2/4	Register of pupil teachers	1903-5
3/476/2/5	Register of students of the day training department	1899-1915
3/476/2/6	University examination results, arranged alphabetically by student name	1905-36
3/476/2/7	University examination results, arranged by date and examination	1905-36
3/476/2/8	Volume relating to graduate alumni	
3/476/2/9	Volume relating to absentees	1903-6
3/476/3/1	Record of students	1870-1900
3/476/3/2	Day register	1906-19
3/476/3/3	List of students	1930-7
3/476/3/4	List of students	1937-50
3/476/3/5	List of students	1950-4
3/476/3/6	List of technical day students	1937-52
3/476/3/7	List of technical day students	1952-62
3/476/7	Amendments to statutes, ordinances and regulations: correspondence; papers	1959-72
3/476/31	Academic planning committee: minutes; papers	1967-70
3/476/33	Academic planning committee: minutes	1971-2
3/476/213	Spitfire Mitchell Scholarships: correspondence; papers	1944-70
3/476/369	Lists of graduates	1953-64
3/476/375	Prize essays	1928-74
3/476/405	Research and higher degrees: correspondence; papers	1926-35, 1947-66

4 Faculties past and present

4/76 Education

4/76/1	Faculty board meetings; correspondence	1932-41, 1949-61
4/76/2	Staff conference: papers; general correspondence	1931-51
4/76/3	Court of governors: minutes; correspondence	1934-9
4/76/4	Council: papers; correspondence	1934-52
4/76/6	Senate: minutes; papers	1946-50, 1962-9
4/76/7	Development committee: minutes; papers	1930-9
4/76/8	Standing committee of senate: minutes; papers	1939-41, 1951
4/76/9	Faculty of Arts: papers; correspondence	1933-41, 1951/2
4/76/11	Faculty of Science: papers; correspondence	1933-51, 1955-60
4/76/12	Library: committee minutes; papers	1933-41
4/76/13	Exeter, South West Board: correspondence	1936-7
4/76/14	Bristol-Southampton Joint Board: papers; correspondence	1933-9
4/76/16	Western Joint Board: papers; correspondence	1941-8
4/76/17	Board of Studies in Divinity: correspondence	1935-8
4/76/18	Board of Studies, assessment and examination procedures: minutes; papers	1969-71
4/76/19	Professional committee: correspondence; papers	1956-75
4/76/21	Enrolment forms	1942-8
4/76/22	Returns to Ministry of Education of student numbers	1942-51
4/76/23	Extra-Mural Board: minutes; papers	1932-8
4/76/24	University Extension Committee: papers	1934-8
4/76/25	Extra-Mural Board and Extension Committee: minutes; papers	1939-41
4/76/26	Joint Committee for Adult Education: papers	1942-9
4/76/27	Special Interview Board for six month service courses	1941/2
4/76/28	RAF short course: assessments	1942-5
4/76/29	Committee on decline in number of students: papers; correspondence	1937-9

4/76/31	Apparatus grant: papers	1939-51
4/76/32	Catering sub-committee: papers	1935-8
4/76/33	Grounds committee: minutes; correspondence	1934-9
4/76/34	Halls and refectory committee: papers	1934-9
4/76/36	Meetings of wardens of halls: papers; correspondence	1934-9
4/76/37	Russell Hall: correspondence	1940-5
4/76/38	South Stoneham House: papers	1932-9
4/76/39	Board of Education, recognized numbers and grants: papers; correspondence	1930-9
4/76/41	UGC visitation: papers	1950
4/76/42	HM inspectors: correspondence	1934-47
4/76/43	Institute of Education conference: papers	23 Feb 1947
4/76/44	Secondary Schools' Council: papers; correspondence	1928-39
4/76/45	Secondary Schools' Council: minute book	1929-38
4/76/46	Training College Association: papers; correspondence	1933-9
4/126	<i>Engineering</i>	
4/126/21	Engineering Society: correspondence	1935-8
4/126/26	Plans and specifications of buildings	1927
4/126/31	Offprints	1925-39
4/151	<i>Engineering and applied science</i>	
4/151/100	Honours projects: titles and summaries	1969+
4/251	<i>Science</i>	
4/251/100	University site development: papers	1960-3
4/501/1	University of Southampton act	1953

5 Departments, Institutes, Schools, past and present

5/134 Data Processing Unit

5/134/50 Expenses and fees programmes

5/134/60 Finance programmes

5/239 Library

5/239/1 Library committee minute books Oct 1932 - May 1958

5/239/3 Library planning committee minute book Mar 1947 - Feb 1960

5/239/6 Adult education library: papers 1952-4

5/239/7 Archives, transfer to record office: papers 1970

5/239/8 Arts festival: papers 1960-7

5/239/9 Automation: papers in support of Osti grant renewal 1971

5/239/11 Aviation archive: correspondence relating to proposed collection 1965-71

5/239/12 British Records Association: correspondence about deposits 1945-57

5/239/13 Buildings and sites committee: minutes 1967-73

5/239/14 Centenary celebrations: papers 1962

5/239/15 Conferences and meetings held at Southampton: papers 1958-78

5/239/16 Council: minutes 1962-70

5/239/17 Court: AGM papers 1956-61

5/239/18 Directed reading: correspondence 1962-4

5/239/19 Education library: papers 1966-72

5/239/21 End of session reports to finance officer 1958-75

5/239/22 Estimates and accounts 1952-8

5/239/23 French government gift of books: correspondence 1945-7

5/239/24 Hampshire Field Club: papers 1964-73

5/239/25 Library services consultative panel: minutes; papers 1964-71

5/239/26 Long vacation term ad hoc committee: papers 1965-72

5/239/27 1980 enquiry: papers 1964-5

5/239/28	Nuffield Theatre: correspondence	1964
5/239/29	Open lectures: correspondence	1974/5
5/239/31	Perkins Agricultural Library catalogue: printing and binding correspondence	1960-1
5/239/32	Reviews	1961
5/239/33	Distribution: papers	1960-77
5/239/34	Photographic unit and reprography: correspondence	1956-75
5/239/35	Photographs of library buildings	
5/239/36	Quinquennial estimates	1957-72
5/239/37	Salisbury Cathedral Library: correspondence	1967-75
5/239/38	School Library Association: correspondence	1965-8
5/239/39	Sconul seminar of British government publications	1970
5/239/41	Seminars on UK MARC: Library Association, 1969; Sconul, 1972; Sconul, 1975	1969-75
5/239/42	Senate: minutes and papers	Nov 1967 - Jul 1975
5/239/43	Southampton city archivist: correspondence	1954-71
5/239/44	<i>Southampton Times</i> microfilm: correspondence	1965-6
5/239/45	Library stock counts	1948-60
5/239/46	Library stock control	1969-70
5/239/47	Temporary transfer of stock: correspondence	1955-67
5/239/48	Transport information project: correspondence	1972-5
5/239/49	Tzakas collection: correspondence	1972
5/239/51	University collection: correspondence	1953-69
5/239/52	UGC visitations: papers	1946-73
5/239/53	Wessex regional library and information service project: papers	1972-4
5/239/63	Individual members of staff: papers	1952-75
5/239/94	Opening of the Gurney-Dixon building: typescripts; photographs; press cuttings	4 Dec 1959
5/239/95	First floor north wing extension: specifications; plans; notes by Gutteridge and Gutteridge	1968-9
5/239/125	Fire and safety instructions	1964-75
5/239/126	Building extension and re-arrangement: papers	1969-71

5/239/127	Staff timetables	1959-63
5/239/128	Evening supervisors: correspondence	1967-8
5/239/129	Student attitudes surveys: forms; correspondence	1962, 1965, 1977
5/239/130	Issue system: notes; correspondence	1961-7
5/239/131	Visitors: library school students	1968-75
5/239/132	Visitors: programmes for trainees	1971-5
5/239/133	Visitors: reports on trainees	1970-5
5/239/134	Automation: correspondence	1966-78
5/239/135	Automation: progress reports	1968-71
5/239/136	Automation: report on acquisitions system, drafts and revisions	1974-5
5/239/137	Automation: periodicals system	1975-78
5/239/138	Automation: use of flexowriters	1964-71
5/239/139	Automation: lectures by R.G.Woods	1966-76
5/239/141	Automation: lectures at Brunel University and University College, London	1976
5/239/142	Automation: papers by R.G.Woods	1966-72
5/239/143	Automation: press cuttings	
5/239/144	R.G.Woods 'The future of library techniques' (for the Library Association centenary volume): correspondence and copy of final drafts	
5/239/145	West Sussex County Library issue system, Chichester: correspondence; papers	1968-70
5/239/146	German library automation: correspondence; information on circulation systems for report by R.G.Woods	1969-70
5/239/147	Article on bibliographic information in library systems: typescript	
5/239/148	B.A.J.Mcdowell 'University library automation in the USA': typescript report on visit	1967
5/239/149	C.M.Phillips's secondment to Bath: correspondence	1969-70
5/239/151	Automation: ASLIB studies	1970-2
5/239/152	Automation: cataloguing survey by P.A.Thomas	
5/239/153	Automation: Library Mechanisation Group correspondence	1966-8
5/239/154	Automation: Sun Working Party papers	1966-70
5/239/155	Automation: Unesco/IFLA conference papers, Regensburg	1970

5/239/156	Professor Bell's proposal for a selective information system correspondence	1969-73
5/239/157	ICL: an information system proposal for the University of Southampton	May 1973
5/239/186	Data processing and automation project	
5/239/187	Report on library circulation control	1966-7
5/239/188	OSTI project grant applications and correspondence	1967-75
5/239/189	McDowell and Phillips circulation control system APR 1	1970
5/239/191	Shelf measurement sheets and summaries	1972
5/239/192	Draft and final versions of APR 1, 2, 3, 5	
5/239/193	Original stocktaking system	1967
5/239/194	Original acquisition and issue systems: reports, samples, printouts	1966-9
5/239/195	Acquisitions system: papers	1967-71
5/239/196	Circulation system: first specimen printouts	1967
5/239/197	Circulation system report	1967
5/239/198	Collectadata unit papers	1966-74
5/239/199	WLMCAT: abandoned justotext project	1971-6
5/239/201	WLMCAT: papers and printout	1975-6
5/239/202	Automation project visitors: correspondence	1966-75
5/239/203	Automation project final report: typescripts, printer's copy	1968-74
5/239/204	Graduate trainees' research project papers	1976-7
5/239/205	Library research group: issue printout in order of borrowers' numbers	1973-
5/239/206	Council for educational technology BNFC/BUFC Marc format	1974
5/239/207	Library automation information officer (Philip Bramall): selected files	1971-6
5/239/281	British national bibliography: correspondence	1955-61
5/239/282	Central catalogue of slides	1962-70
5/239/283	Multiple copies of books	1960-5
5/239/284	Books sold or given away: correspondence	1956-63
5/239/285	John Adams	1967-72
5/239/286	HMSO	1965-72
5/239/287	Oates Memorial Library	1969-72

5/239/288	Readex microprint	1966-77
5/239/289	Sotheby and Company: Phillips manuscripts	1967
5/239/291	University bookshop	1969-71
5/239/292	University microfilms	1963-71
5/239/293	Library expenditure by fund	1934-61
5/239/294	Lists of gifts reported to committee	1930-2, 1957-61
5/239/295	Gifts: acknowledgements and correspondence	1945-64
5/239/341	Reader service	
5/239/342	Library 16mm film: United Motion Pictures	
5/239/343	Library 16mm film: from Wessex films (United Motion Pictures)	
5/239/344	Library 16mm film	1965
5/239/345	Library 16mm film	1967
5/239/349	Record of issues (statistics)	1943-61
5/239/351	Summary of statistics	1963-6

5/374 *Department of Education*

5/374/3	Correspondence	1934-60
5/374/4	Regulations for the training of teachers	1939-46
5/374/6	Memoranda to and from the Principal	1935-51
5/374/7	Staff: general correspondence	1939-51
5/374/8	Mcnair report: papers	1942-4
5/374/9	Extra mural lecture programmes	1937-9
5/374/11	Applications for grants (form 10A TC)	1933-41
5/374/12	Annual review of grant aid: undergraduates (form 10B TC)	1934-41
5/374/13	Four year course: correspondence	1932-7
5/374/14	Matriculation classes: correspondence	1930-6
5/374/16	County senior scholarships, results	1933-9
5/374/17	Exhibitions, times tables and correspondence	1934-9
5/374/18	Scholarships: reports	1939-41
5/374/19	Open scholarships	1949

5/374/21	Training department register of applicants: men	1927-47
5/374/22	Register of applicants: women	1927-47
5/374/23	Secondary training register of applicants: men and women	1927-46
5/374/24	Admission of candidates: papers and correspondence	1934-47
5/374/26	Registration cards	1941-9
5/374/27	Lists of students	1919-39
5/374/28	Declaration as to financial circumstances (form 104 RTC)	1946-52
5/374/29	Indian students: correspondence	1934-7
5/374/31	Terminal examinations: papers and correspondence	1933-49
5/374/32	Time tables	1933-7
5/374/33	London University external examination results	1933-9
5/374/34	Cambridge teachers' certificate: correspondence about reforms	1934
5/374/36	CTC examinations: correspondence and papers	1934-9
5/374/37	CTC entry forms for examination in supplementary subjects	1937-9
5/374/38	CTC examination results	1925-33
5/374/39	Drawing: correspondence	1934-9
5/374/41	Art teachers' diploma and diploma in education: examination results	1950-69
5/374/42	Handicraft (men): correspondence	1934-9
5/374/43	Special courses and lectures: correspondence	1934, 1939, 1941-51, 1954-6
5/374/44	Speech training: correspondence	1933-40
5/374/46	Theological diploma committee: minutes and papers	1933-6
5/374/47	Theological training sessions: correspondence	1932-7
5/374/48	Theological students and ordinands: correspondence	1932-8
5/374/51	Auxiliary subjects: examiners' correspondence	1937-9
5/374/52	Auxiliary subjects, examinations: correspondence, papers, pass lists	1939-51
5/374/53	Auxiliary subjects, physical training: correspondence and papers	1941-51
5/374/54	Diploma in biblical knowledge: correspondence and papers	1933-9
5/374/56	Termly courses, garden science: correspondence	1938-45
5/374/57	Termly courses, music: correspondence	1938-9

5/374/58	National service: papers	1939-41
5/374/59	Physical training: correspondence	1934-9
5/374/61	Special method lectures: correspondence	1934-9
5/374/62	Vacation course: pamphlets	1934-7
5/374/63	Vacation courses: press cuttings	1935-7
5/374/64	Methodology: correspondence about lectures	1939-41
5/374/66	Contact hours: correspondence	1935-41
5/374/67	Needlework: correspondence about clothing coupons	1941-8
5/374/68	Youth leaders' training course: papers and correspondence	1942-3
5/374/69	Appointments board: correspondence	1937-9
5/374/71	Area training organisation inquiry into initial training of teachers: reports	1971
5/374/72	Board of technical studies: papers	1937-9
5/374/73	Posts and vacancies: correspondence	1933-9
5/374/74	Board of Education: correspondence	1934-6
5/374/76	Ministry of Education: correspondence	1947-60
5/374/77	Board/Ministry of Education grants to students: correspondence	1933-51
5/374/78	Board of Education: end of sessions returns	1925-8, 1936-9
5/374/79	Board of Education: general returns and correspondence	1939-51
5/374/81	Board of Education: certificate in education returns	1941-51
5/374/82	Board of Education: correspondence about students' courses	1939-41
5/374/83	Board of Education: correspondence about third year students	1930-3
5/374/84	Board of Education: correspondence about four year courses	1934-9
5/374/86	Board of Education: correspondence about residence abroad	1939-40
5/374/87	Board of Education: students and national service	1939-50
5/374/89	Department of Education and Science: correspondence and schedules	1968-75
5/374/91	Home Office and Social Science scheme	1937-8
5/374/92	Association of Teachers in Colleges and Departments of Education (ATCDE): correspondence and papers	1955-62
5/374/93	ATCDE Southern branch: minutes and papers	1961-2
5/374/94	ATCDE principals' panel: minutes and papers	1959-62

5/374/96	British Medical Association: correspondence	1934-6
5/374/97	Central Council for Women's Church Work: correspondence and papers	1934-8
5/374/98	Child Guidance Council: minutes and papers	1934-7
5/374/99	Conference of heads of university training departments: correspondence	1934-9
5/374/101	Training of teachers: conference of professors of education	1938-9
5/374/102	Conference of heads of university departments of education: minutes and papers	1958-61
5/374/103	Diocesan affairs: correspondence	1934-9
5/374/104	Joint Board of Associated Colleges	
5/374/106	Standing orders	1931-2
5/374/107	Standing committee: correspondence	1934-7
5/374/108	Finance committee: papers	1934-6
5/374/109	Board of Studies: papers	1932-6
5/374/111	Board of Examiners: correspondence	1934-7
5/374/112	Board of Examinations: papers	1934-7
5/374/113	Time table committee: papers	1934-6
5/374/114	Correspondence about proposed amalgamation of boards	1934-5
5/374/116	National Advisory Council on the training and supply of teachers: correspondence	1948-59
5/374/117	Society for Autistic Children: local minutes	1965-76
5/374/118	Southampton Education Association: correspondence	1934-9
5/389	<i>Institute of Education</i>	
5/389/1	Correspondence and papers about the setting up of the Institute	1945-53
5/389/2	Board of the Institute: minutes and papers	1962-75
5/389/3	Teachers representatives on the board: correspondence and papers	1947-9, 1953-61, 1969-72
5/389/4	Executive committee: correspondence and papers	1967-75
5/389/6	Correspondence with Channel Islands and LEAs	1948-54
5/389/7	Reading institute: correspondence	1949-52
5/389/8	Committee of Librarians: minutes and correspondence	1963-74

5/389/9	Institute visitors' books	1950-68
5/389/11	Building extension: correspondence	1948-9
5/389/12	Courses and conferences: programmes	1950-68
5/389/13	Supplementary courses: correspondence	1951-69
5/389/14	Principals' committee: agendas; minutes; correspondence	1964-71
5/389/16	Applications for admission forms (3RTC)	1950-66
5/389/17	Mature and exceptional admissions to colleges	1948-65
5/389/18	Record cards: Bognor, Portsmouth, Salisbury	1971-4
5/389/19	Record cards: Bognor, La Sainte Union, Portsmouth, Salisbury, Weymouth, Winchester	1970-3
5/389/21	Forms 3RTC (failures)	1954-60
5/389/22	Record cards (withdrawals): Bognor, La Sainte Union, Portsmouth, Salisbury, Weymouth, Winchester	1970-3
5/389/23	Forms 2RTC (student numbers): colleges	1951-67
5/389/24	Bognor Regis training college: correspondence	1952-7
5/389/26	Bognor Regis training college: forms 3RTC	1952-67
5/389/27	Bognor Regis training college: record cards	1970-2
5/389/28	Bournemouth College of Art: correspondence	1948-52
5/389/29	Bournemouth College of Art, art teachers' diploma: correspondence	1954-7
5/389/31	Bournemouth College of Art: forms 3RTC	1953-65
5/389/32	La Sainte Union College of Education (LSU), Southampton: record cards	1969-74
5/389/33	LSU: forms 3RTC	1952-67
5/389/34	City of Portsmouth training college: correspondence	1948-61
5/389/36	City of Portsmouth training college: special admissions	1953-65
5/389/37	City of Portsmouth training college: record cards	1969-72
5/389/38	College of Sarum St Michael, Salisbury: record cards	1970-2
5/389/39	Weymouth training college: correspondence	1948-55
5/389/41	Weymouth College of Education: record cards	1969-74
5/389/42	King Alfred's College, Winchester: correspondence	1948-60
5/389/43	King Alfred's College: forms 3RTC	1951-67
5/389/44	King Alfred's College: mature and exceptional admissions	1955-65

5/389/46 King Alfred's College: record cards 1969-74

7 Societies, clubs and other organisations

7/74 *Engineering Faculty Society*

7/74/1 Minute books 1956-71

7/74/2/1 Chairman's records: copies of out letters 1963-9

7/74/2/11 Chairman's records: in letters 1963-70

7/74/3 Secretary's records: files of correspondence 1964-70

7/74/4 Ephemera

7/105 *Industrial Archaeology Group*

7/105/2 Hampshire brickworks survey: notes 1971

7/105/4 Hampshire mills survey: report cards; notes; photographs 1969

7/105/6 Hampshire roads survey: report cards; notes; maps; correspondence; photographs 1969

7/105/8 Winchester Chesil Station: negatives and prints by W.C.F.White; plans 1973

7/167 *Junior Staff Association (later Non-Professional Staff Association)*

7/167/1 Junior Staff Association: minute books 1930-69

7/167/2 Non-Professional Staff Association advisory committee: minute books 1952-69

7/167/3 Non-Professional Staff Association advisory committee: notes; correspondence 1943-52

7/167/4 Non-Professional Staff Association secretary: papers; correspondence 1950-69

7/198 *Operatic Society*

7/198/1 'Mikado' production: volume of photographs 1960

7/229 *Scouts and guides*

7/229/1 Expedition to Iran: framed photograph of leaders of Iranian 1963

scouting

7/260 *Senior common room*

7/260/11 Letters to the Honorary Secretary from Alan Lubbock, Sir Samuel Gurney-Dixon and the Duke of Wellington 1959

7/291 *Society of Old Hartleyans/Hartley Society*

7/291/1 Minute books 1923-64

7/291/2 Executive committee minutes 1950-8

7/291/3 Income: three ledgers 1929-65

7/291/4 Life membership ledger 1935-64

7/291/5 Life membership: list of members

7/291/6 Subscriptions in advance 1954-64

7/291/7 Expenditure 1927-65

7/291/8 Statements of accounts 1946-66

7/291/9 Bank statements 1951-66

7/291/10 Post Office savings book 1953-62

7/291/11 Treasurer's petty cash book 1933-65

7/291/12 Reunion accounts book 1933-63

7/291/13 Dance accounts book 1933-46

7/291/14 Record of attendances at functions 1925-62

7/291/16 Press cuttings 1922-52

7/291/17 Children's party: list and report 17 Jan 1925

7/291/18 Children's party: list, subscriptions and report 16 Jan 1926

7/291/19 Annual dinner menus 1949-54

7/291/21 Centenary dinner: book of signatures 1962

7/291/22 Four albums of photographs 1891-1962

7/291/23 'Happy days' scrapbook c.1900-22

7/291/24 Reminiscences of college days of Rose M. Chamberlain, née Seed: album and scrapbook 1908-10

7/291/25 Student photograph album 1921-7

7/291/26	Copy of a letter from F.R.J.Nicholas, 1969, with programmes for sports day, 1927, and for the opening of Highfield Hall, 1930	1927, 1930, 1969
7/322	<i>Society of Hartleyans London Branch</i>	
7/322/1	Minutes of committee	1949-68
7/322/2	Branch log	1949-67
7/322/3	Correspondence	1948-58
7/322/4	Programmes, press reports	1949-50
7/415	<i>Staff Association</i>	
7/415/11	Member's programmes, notices	1974/5-1975/6
7/446	<i>Theatre group</i>	
7/446/1	Minute books	1953-62
7/446/2	Treasurer's records	1959/60
7/446/3	Treasurer's records	1960/1
7/446/4	Treasurer's records	1961/2
7/446/5	Treasurer's records	1962/3
7/446/6	Production sub-committee minute book	1953-60
7/446/7	Producer's file	1961-2
7/446/8	Business files	1963-4
7/446/9	File of programmes and press cuttings	

8 Persons connected with the university

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|-------|--|---------|
| 8/251 | Hermann Ludwig Glover-James (formerly H.L.Vogler): list of certificates and medals awarded by Heriot Watt College 1901-5 | 1978 |
| 8/483 | Sir James Matthews: text of an interview with Paul Fordham and resultant article by Fordham 'Talking to Sir James Matthews: the adult educator as politician' | 1979 |
| 4/557 | Hiram L.Spencer: poetry; newspaper cuttings; magazines; correspondence | 1963-86 |
| 4/631 | Professor W.T.Williams: leaflet and two postcards for the Sherlock Holmes Exhibition, Baker Street, London: the chemical apparatus in the corner of the living room was set up by Professor Williams | 1951 |

9 **Miscellaneous records**

9/101	Commemorative medals of other universities	
9/101/1	Glasgow 1451-1951	
9/101/2	Salamanca 1254-1954	
9/101/3	Wilno 1579-1929	
9/103	Notice and programme of royal visit, 15 Jul 1966	29 Jun 1966
9/104/2	Correspondence relating to a scroll made by Ellen A. Wakelin of the Fawley Lecture delivered by the Duke of Edinburgh; list of royal scrolls made by Miss Wakelin	1966-8

MBK Minute books

MBK1 Council minute books

MBK1/1	Council minute book: Hartley Institution	1869-74
MBK1/2	Council minute book: Hartley Institution	1875-88
MBK1/3	Council minute book: Hartley Institution	1888-93
MBK1/4	Council minute book: Hartley Institution	1893-1902
MBK1/5	Council minute book: Hartley University College	1903-19
MBK1/6	Council minute book: University College of Southampton	1920-9
MBK1/7	Council minute book: University College of Southampton	1929-37
MBK1/8	Council minute book: University College of Southampton	1938-51
MBK1/9	Council minute book: University College of Southampton	1941-57
MBK1/10	Council minute book: University of Southampton	1952-9
MBK1/11	Council minute book: University of Southampton	1959-62
MBK1/12	Two council minute books, one with an index: University of Southampton	1962-5
MBK1/13	Two council minute book, one with an index: University of Southampton	1965-7
MBK1/14	Two council minute book, one with an index: University of Southampton	1967-8
MBK1/15	Council minute book: University of Southampton	1968-9
MBK1/16	Council minute book, with an index: University of Southampton	1968-70
MBK1/17	Council minute book: University of Southampton	1969-70
MBK1/18	Two council minute books, one with an index: University of Southampton	1970-1
MBK1/19	Council minute book: University of Southampton	1971-2
MBK1/20	Council minute book: University of Southampton	1972-3
MBK1/21	Council minute book: University of Southampton	1973-4
MBK1/22	Council minute book: University of Southampton	1974-5
MBK1/23	Council minute book: University of Southampton	1975-6
MBK1/24	Council minute book: University of Southampton	1976-7
MBK1/25	Council minute book: University of Southampton	1977-8

MBK1/26	Council minute book: University of Southampton	1978-9
MBK1/27	Council minute book: University of Southampton	1979-80
MBK1/28	Council minute book: University of Southampton	1980-1
MBK1/29	Council minute book: University of Southampton	1981-2
MBK1/30	Council minute book: University of Southampton	1982-3
MBK1/31	Council minute book: University of Southampton	1983-4
<i>MBK2</i>	<i>Senate</i>	
MBK2/1/1	Senate minutes	1906-18
MBK2/1/2	Senate minutes	1918-23
MBK2/1/3	Senate minutes	1923-7
MBK2/1/4	Senate minutes	1927-33
MBK2/1/5	Senate minutes	1933-7
MBK2/1/6	Senate minutes	1937-45
MBK2/1/7	Senate minutes	1945-53
MBK2/1/8	Senate minutes	1953-6
MBK2/1/9	Senate minutes	1956-62
MBK2/1/10	Senate minutes	1962-5
MBK2/1/11	Senate minutes	1965-8
MBK2/1/12	Senate minutes	1968-70
MBK2/1/13	Senate minutes	1970-4
MBK2/1/14	Senate minutes	1974-8
MBK2/2/1	Standing committees of senate	1966-70
MBK2/2/2	Standing committees (a) and (b) of senate minutes	1970-4
MBK2/2/3	Standing committees (a) and (b) of senate minutes	1974-8
MBK2/3/1	Senate papers: autumn term (with index)	1966
MBK2/3/2	Senate papers: spring term	1967
MBK2/3/3	Senate papers: summer term	1967
MBK2/3/4	Senate papers: autumn term (with index)	1967
MBK2/3/5	Senate papers: spring term	1968
MBK2/3/6	Senate papers: summer term	1968

MBK2/3/7	Senate papers: autumn term (with index)	1968
MBK2/3/8	Senate papers: spring term	1969
MBK2/3/9	Senate papers: summer term	1969
MBK2/3/10	Senate papers: autumn term (with index)	1969
MBK2/3/11	Senate papers: spring term	1970
MBK2/3/12	Senate papers: summer term	1970
MBK2/3/13	Senate papers: autumn term (with index)	1970
MBK2/3/14	Senate papers: spring term	1971
MBK2/3/15	Senate papers: summer term	1971
MBK2/3/16	Senate papers: autumn term (with index)	1971
MBK2/3/17	Senate papers: spring term	1972
MBK2/3/18	Senate papers: summer term	1972
MBK2/3/19	Senate papers: autumn term (with index)	1972
MBK2/3/20	Senate papers: spring term	1973
MBK2/3/21	Senate papers: summer term	1973
MBK2/3/22	Senate papers: autumn term (with index)	1973
MBK2/3/23	Senate papers: spring term	1974
MBK2/3/24	Senate papers: summer term	1974
MBK2/3/25	Senate papers: autumn term (with index)	1974
MBK2/3/26	Senate papers: spring term	1975
MBK2/3/27	Senate papers: summer term	1975
MBK2/3/28	Senate papers: autumn term (with index)	1975
MBK2/3/29	Senate papers: spring term	1976
MBK2/3/30	Senate papers: summer term	1976
MBK2/3/31	Senate papers: autumn term (with index)	1976
MBK2/3/32	Senate papers: spring term	1977
MBK2/3/33	Senate papers: summer term	1977
MBK2/3/34	Senate papers: autumn term (with index)	1977
MBK2/3/35	Senate papers: spring term	1978
MBK2/3/36	Senate papers: summer term	1978
MBK2/3/37	Senate papers: autumn term (with index)	1978

MBK2/3/38	Senate papers: spring term	1979
MBK2/3/39	Senate papers: summer term	1979
MBK2/3/40	Senate papers: autumn term (with index)	1979
MBK2/3/41	Senate papers: spring term	1980
MBK2/3/42	Senate papers: summer term	1980
MBK2/3/43	Senate papers: autumn term (with index)	1980

MBK3 Council registers and attendance books, court of governors minute books

MBK3/1	Attendance book for council, court of governors, etc.	1912-48
MBK3/2	Register of members of the council	1932-49
MBK3/3	Register of members of the court of governors	1902-47
MBK3/4 [U/F]	Register of members of the court of governors	1928-51
MBK3/5	Minute book of the court of governors	1903-51
MBK3/6	Minute book of the court	1952-69
MBK3/7	Principal's report to council	1926-46
MBK3/8	Principal's report to the court of governors	1927-37

MBK4 Committee minutes

MBK4/A1	Accounts sub committee	1940-52
MBK4/A2	Apparatus grant committee	1949-64
MBK4/C1	Clerical staff committee	1959-70
MBK4/C2	Standing committee of convocation	1957-71
MBK4/C3	Classes and lectures committee	1872-94
MBK4/D1	Development committee	1908-27
MBK4/D2	Development committee	1930-40
MBK4/E1	Educational committee	1894-1906
MBK4/E2	Estimate sub committee	1959-68
MBK4/E3	Emergency executive committee	1939-45
MBK4/E4	Executive committee	1948-72
MBK4/F1	Finance committee	1929-37

MBK4/F2	Finance committee	1938-53
MBK4/F3	Finance committee	1953-61
MBK4/F4	Finance committee	1962-8
MBK4/G1	Grants committee	1919-20
MBK4/G2	Grounds committee	1930-48
MBK4/GP1	General purposes and finance committee	1872-91
MBK4/GP2	General purposes and finance committee	1892-1902
MBK4/GP3	General purposes committee	1928-40
MBK4/H1	Halls of residence committee	1930-7
MBK4/H2	Halls and refectory committee	1937-52
MBK4/H3	Hartley bequest committee	1860-8
MBK4/I1	Investment sub committee	1958-60
MBK4/J1	Joint development committee	1953-67
MBK4/L1	Laboratory technical staff committee	1959-67
MBK4/L2	Lodgings sub committee	1960-7
MBK4/L3	Loan fund committee	1927-38
MBK4/L4	Language teaching and new media committee Teaching Media committee	1967-71 1971-5
MBK4/O1	Open lectures committee	1958-67
MBK4/O2	Open lectures committee	1967-78
MBK4/P1	Professional committee	1948-71
MBK4/R1	Residential policy committee	1963-7
MBK4/R2	Research committee	1934-66
MBK4/S1	Senate advisory committee for the BEd degree	1967-71
MBK4/S2	Senate sub committee for the BEd degree	1971
MBK4/S3	Advisory committee on Social Work Education	1977-80
MBK4/U1	Union facilities committee	1964-7
MBK4/W1	Works committee	1938-40
MBK4/W2	Works committee	1940-8
MBK4/W3	Works committee	1948-52
MBK4/W4	Works committee	1953-70

MBK5	<i>Institute of Education</i>	
MBK5/1	Institute of Education: professional board	1948-60
MBK5/2	Institute of Education: board	1947-71
MBK5/3	Institute of Education: boards of studies A-H	1948-62
MBK5/4	Institute of Education: boards of studies M-S	1948-63
MBK5/5	Institute of Education: boards of studies in arts and crafts	1962-76
MBK5/6	Institute of Education: board of studies in divinity	1962-76
MBK5/7	Institute of Education: board of studies in education minutes	1920-46
MBK5/8	Institute of Education: board of studies in education	1962-76
MBK5/9	Institute of Education: board of studies in English	1962-76
MBK5/10	Institute of Education: board of studies in geography	1962-76
MBK5/11	Institute of Education: board of studies in history	1962-76
MBK5/12	Institute of Education: board of studies in library work	1964-5
MBK5/13	Institute of Education: board of studies in mathematics	1962-76
MBK5/14	Institute of Education: board of studies in modern languages	1962-76
MBK5/15	Institute of Education: board of studies in music	1962-76
MBK5/16	Institute of Education: board of studies in physical education	1962-76
MBK5/17	Institute of Education: board of studies in science	1962-76
MBK6	<i>Financial records</i>	
MBK6/1	Accounts	1921-8
MBK6/2	Accounts: hostels	1908-17
MBK6/3	General receipts and payments	1912-16
MBK6/4	General receipts and payments	1916-20
MBK6/5	General receipts and payments	1920-5
MBK6/6	General receipts and payments	1922-3
MBK6/7	General receipts and payments	1924-7
MBK6/8	General receipts and payments	1927-9
MBK6/9 [U/F]	General receipts and payments	1932-4

MBK6/10	General receipts and payments	1933-7
MBK6/11	Payments book	1924-7
MBK6/12	Payments book	1927-32
MBK6/13	Payments book	1935-7
MBK6/14 [U/F]	Payments book	1937-40
MBK6/15	Receipts book	1931-4
MBK6/16 [U/F]	Receipts book	1937-9
MBK6/17 [U/F]	Receipts book	1939-43
MBK6/18 [U/F]	Payments: halls	1928-38
MBK6/19	Payments and receipts: training department	1911-24
MBK6/20	Statement of stock and the sinking funds	1905-20
MBK7	<i>Staff contracts, attendance books, miscellaneous</i>	
MBK7/1	Appointment contracts book	1892-1929
MBK7/2	Appointment contracts book	1929-45
MBK7/3	Donations book	1924-39
MBK7/4	Hartley University College printed notices, financial statements	1905-20
MBK8	<i>Faculties and Boards</i>	
MBK8/1	Arts Faculty	
MBK8/1/1	Minutes	1933-47
MBK8/1/2	Minutes	1947-59
MBK8/1/3	Minutes: general meetings	1950-71
MBK8/1/4	Minutes	1959-64
MBK8/1/5	Minutes	1964-8
MBK8/1/6	Minutes	1968-71
MBK8/1/7	Minutes	1971-4
MBK8/1/8	Minutes	1973-6

MBK8/1/9	Minutes	1976-9
MBK8/2	Education Faculty	
MBK8/2/1	Education Faculty Board minutes	1949-75
MBK8/2/2	Wessex Regional Hospital Board and the University of Southampton advisory group for educational technology minutes	1968-71
MBK8/3	Board of Legal Studies	
MBK8/3/1	Minutes	1933-61
MBK/8/4	Faculty of Economics and Commerce	
MBK8/4/1	Minutes	1924-33
MBK/8/4/2	Minutes	1934-54
MBK9	Departments	
MBK9/1	Department of Physics and Electrical Engineering day book	1904-22
MBK9/2	Technical Department	
MBK9/2/1	Statistics of day and evening classes, timetables, admissions, salaries	1947-57
MBK9/2/2	Register of professional examinations, such as City and Guilds, ONC, HNC, engineering institutions	1937-58
MBK9/2/3	Pass lists for professional examinations: Institution of Electrical Engineers	1955-61
	Institution of Mechanical Engineers	1957-60
	Higher National Certificate in Aeronautical Engineering	1957-62
MBK9/2/3	Higher National Certificate in Electrical Engineering	1957-62
	Higher National Certificate in Mechanical Engineering	1957-62
MBK9/3	Training Department	
MBK9/3/1	Account book containing details of grants	1907-15
MBK9/3/2	Day Training register of applications	1907-28
MBK9/3/3	Volume of admissions (women)	1916-29
MBK9/3/4	Volume of admissions (men)	1918-29
MBK9/3/5	Volume recording students teaching practice	1917-19
MBK9/3/6	Volume recording school practice performance of students and	1922-31

	references or testimonials (women)	
MBK9/3/7	Volume recording school practice performance of students and references or testimonials (women)	1926-32
MBK9/3/8	Volume recording school practice performance of students and references or testimonials (women)	1929-34
MBK9/3/9	Volume recording school practice performance of students and references or testimonials (men)	1922-31
MBK9/3/10	Volume recording school practice performance of students and references or testimonials (men)	1929-33
MBK9/3/11	Volume recording school practice performance of students and references or testimonials (men)	1929-34
MBK9/3/12	'Department of Chemistry' marks register for education and teachers diploma	n.d.
MBK9/3/13	List of students (arranged alphabetically by surname, year by year) printed list of students on the two year certificate course	1919-30 1929-31