

## Risk Assessment

<b>Risk Assessment for the activity of</b>	<b>Use of the Avenue Campus</b>	<b>Date</b>	<b>25/03/2021</b>
<b>Unit/Faculty/Directorate</b>	<b>Sport and Wellbeing</b>	<b>Assessor</b>	<b>Tom Hatchett</b>
<b>Line Manager/Supervisor</b>	<b>Helen Stone / James Topping</b>	<b>Signed off</b>	

<b>PART A</b>										
(1) Risk identification			(2) Risk assessment				(3) Risk management			
Hazard	Potential Consequences	Who might be harmed  (user; those nearby; those in the vicinity; members of the public)	Inherent			Control measures (use the risk hierarchy)	Residual			Further controls (use the risk hierarchy)
			Likelihood	Impact	Score		Likelihood	Impact	Score	
<b>Access to courts via pathway</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	3	2	6	Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface  Any faults in the surface of the path are to be reported to estates and facilities immediately	2	2	4	Any damaged areas of the courts or areas which are deemed as 'not safe' will be cordoned off until a repair is completed or the area is made safe again
<b>Wet Surfaces</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	3	3	9	Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure	2	3	6	
<b>Slippery surfaces from vegetation debris/ growth</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	5	3	15	Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery  Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure	1	3	3	Any damaged areas of the courts or areas which are deemed as 'not safe' will be cordoned off until a repair is completed or the area is made safe again

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<b>Vegetation Debris - Large debris</b>	Trips, falls, impact injuries, cuts, entanglement	All facility users, University staff,	5	3	15	Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure  Any issues with the surrounding vegetation must be reported to estates and facilities immediately	1	3	3	Any damaged areas of the courts or areas which are deemed as 'not safe' will be cordoned off until a repair is completed or the area is made safe again
<b>Use of courts in adverse weather conditions</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury, hypothermia, hyperthermia	All facility users, University staff,	4	3	12	Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery  Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface	1	3	3	
<b>Damaged Chain link fencing</b>	Cuts, abrasions, lacerations, entrapment, trips, damage to play equipment, damage to clothing,	All facility users, University staff,	3	2	6	Any issues with the play surface or the surrounding area must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure	2	2	4	Any damaged areas of the chain link fencing will be cordoned off until a repair is completed
<b>Collision with chain link fencing</b>	Impact injuries, cuts, lacerations, bruising, head impact injuries, entrapment/dislocation of fingers,	All facility users, University staff,	3	3	9	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the chain link fence for defects.  Any defects are reported to sport and wellbeing and estates and facilities immediately.  Any damaged areas can be cordoned off if necessary until a repair is completed  Each court has line markings painted on relevant to the sport being played. These markings show the edges of each play area and are an adequate distance from the chain link fence where possible	3	2	6	

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			<b>Likelihood</b>	<b>Impact</b>	<b>Score</b>		<b>Likelihood</b>	<b>Impact</b>	<b>Score</b>	
<b>Use of access gate and sliding bolt lock</b>	Minor crushing injuries, entrapment of fingers, dislocation, cuts	All facility users, University staff,	2	3	6	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the chain link fence and gate for defects.  Any defects are reported to sport and wellbeing as well as estates and facilities immediately.	2	1	4	Only booked users are to enter the courts
<b>Faults in the play surface/damage to the play surface</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	3	3	9	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the play surface  Any issues with the play surface or the surrounding area must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure	2	3	6	Any damaged areas of the play surface will be assessed and can be cordoned off if necessary until a repair is completed
<b>Animal excrement/inhabitation</b>	Slips, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	4	3	12	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves the use of a pressure washer for cleaning the play surfaces	1	3	3	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Litter</b>	Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury	All facility users, University staff,	3	3	9	Bins are provided outside of the play areas for all users to deposit any litter.  Signage is provided to remind customers to put all litter in the bins	2	3	6	Any issues with the bins must be reported to sport and wellbeing/estates and facilities immediately.
<b>Un-authorized access</b>	Antisocial behaviour, vandalism, violence, inconvenience for booked customers, poor experience for booked customers	All facility users, University staff,	3	1	3	All users of the facility must book for use with sport and wellbeing prior to attending the site.  Security services make regular patrols around the university and the outreach campus'  The access gate to the courts is to be locked every evening after 22:00  Security services can be called to site in the event of any antisocial behaviour - signage is up to remind customers of the procedure and display the relevant number to call	2	1	2	

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<b>Movement of Netball posts</b>	Trips, crushing injuries to body and toes, entrapment, head impact injuries, spinal injuries, bruising,	All facility users, University staff,	3	3	9	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the play equipment e.g. wheels on the base of the posts and any relevant fixings  Protective foam padding covers the length of the post from top to bottom.  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Collision with netball posts</b>	Heavy bruising, head impact injuries, spinal injuries, broken bones, joint dislocation	All facility users, University staff,	3	3	9	Netball post has protective foam padding covering the length of the pole  Netball posts are should be positioned on the correct line markings when in use  Netball posts are should be positioned away to the side when not in use  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Misuse of the netball posts</b>	Heavy bruising, head impact injuries, spinal injuries, broken bones, joint dislocation, trips, abrasions, entanglement	All facility users, University staff,	3	3	9	Customers are reminded via signage to treat the equipment with respect and only use it in a safe manner and what it is designed for  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Movement of tennis posts and netting</b>	Trips, crushing injuries to body and toes, entrapment of fingers, head impact injuries, spinal injuries, bruising,	All facility users, University staff,	3	3	9	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the play equipment e.g. ground hole covers for the tennis posts and the posts/netting themselves  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure

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			<b>Likelihood</b>	<b>Impact</b>	<b>Score</b>		<b>Likelihood</b>	<b>Impact</b>	<b>Score</b>	
<b>Collision with tennis posts/nets</b>	Heavy bruising, head impact injuries, spinal injuries, broken bones, joint dislocation, trips, abrasions, entanglement	All facility users, University staff,	3	3	9	Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the play equipment e.g. ground hole covers for the tennis posts and the posts/netting themselves  Tennis posts are a dark green colour which contrasts to the red of the play surface  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Misuse of the tennis posts/nets</b>	Heavy bruising, head impact injuries, spinal injuries, broken bones, joint dislocation, trips, abrasions, entanglement, entrapment	All facility users, University staff,	3	3	9	Customers are reminded via signage to treat the equipment with respect and only use it in a safe manner and what it is designed for  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Misuse of the basketball Nets</b>	Entrapment, dislocation, falls, impact injuries, musculoskeletal injuries, head impact injuries, cuts	All facility users, University staff,	3	3	9	The basketball nets are concreted in to the ground to prevent any movement  The basketball posts are on the outside of the chain link fencing with the backboard leaning over the fence into the court.  Customers are reminded via signage to treat the equipment with respect and only use it in a safe manner and what it is designed for  Any faulty equipment is to be removed	2	3	6	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Excessive noise levels</b>	Inconvenience for local residents, inconvenience for staff working in nearby buildings, general antisocial environment	All facility users, University staff,	5	1	5	No music is to be played on the courts  Signage has been placed around the facility to remind customers of this rule  Security service are available 24/7. Signage is up around the courts displaying the correct number to call	1	1	1	

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<b>Overcrowding</b>	Transmission/infection of the COVID 19 Virus	All facility users, University staff,	3	4	12	Only users who have booked to use the courts are to be using the courts at any time  All users should be following any COVID related guidance from their relevant NGB's  Any customers testing positive with the COVID virus or displaying any COVID related symptoms are reminded to not attend. Signage is up around the courts for reference	2	4	8	
<b>Use of bookable equipment</b>	Transmission/infection of the COVID 19 Virus	All facility users, University staff,	3	4	12	Users are to ensure they wash their hands prior to and after use of any equipment.  Equipment sharing should be kept to a minimum where possible  Any customers testing positive with the COVID virus or displaying any COVID related symptoms are reminded to not attend. Signage is up around the courts for reference	2	4	8	Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure
<b>Contact with other facility users</b>	Transmission/infection of the COVID 19 Virus	All facility users, University staff,	3	4	12	All users are to ensure they keep the safe 2 meters distance from other users where possible.  Signage has been placed around the facility to remind users of the 2m rule  Any customers testing positive with the COVID virus or displaying any COVID related symptoms are reminded to not attend. Signage is up around the courts for reference	2	4	8	

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**PART B - Action Plan**

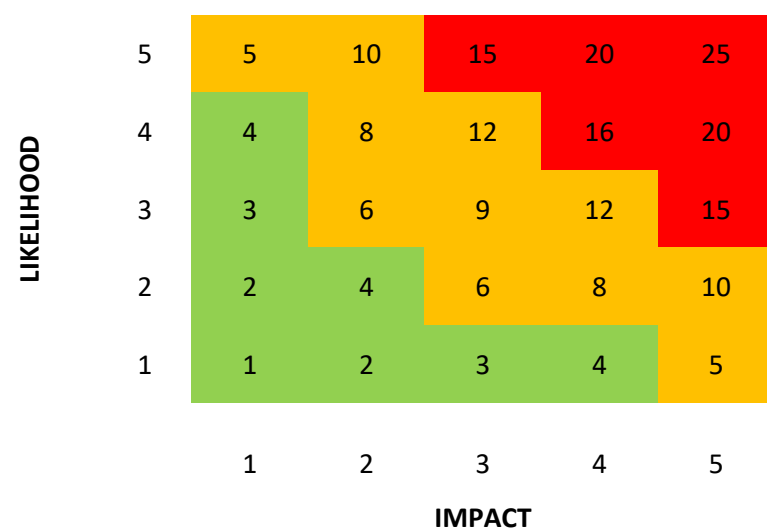
**Risk Assessment Action Plan**

Part no.	Action to be taken, incl. Cost	By whom	Target date	Review date	Outcome at review date
Responsible manager's signature:				Responsible manager's signature:	
Print name:			Date:	Print name: Date	



Assessment Guidance

1. Eliminate	Remove the hazard wherever possible which negates the need for further controls	If this is not possible then explain why	
2. Substitute	Replace the hazard with one less hazardous	If not possible then explain why	
3. Physical controls	Examples: enclosure, fume cupboard, glove box	Likely to still require admin controls as well	
4. Admin controls	Examples: training, supervision, signage		
5. Personal protection	Examples: respirators, safety specs, gloves	Last resort as it only protects the individual	



Likelihood	
1	Rare
2	Unlikely
3	Possible
4	Likely
5	Very Likely

Impact		Health & Safety
1	Trivial - insignificant	Very minor injuries e.g. slight bruising
2	Minor	Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.
3	Moderate	Injuries or illness e.g. strain or sprain requiring first aid or medical support.
4	Major	Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks.
5	Severe - extremely significant	Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.